



K. L. E. Society's

अत्तदीपभव

SCIENCE AND COMMERCE COLLEGE

(Affiliated to University of Mumbai & MSBSHSE, Mumbai Division J-17.01.040)

Plot No 29, Sector -1, Kalamboli, Navi Mumbai-410218.

Ph.:8828979594 Web: <https://www.klessccmumbai.edu.in> E-mail:klekamboli@gmail.com

KLESCNM/19/2021-22

Date: 25/06/2021

NOTICE
(DC)**Committee of IQAC A.Y.- 2021-22**

As per University of Mumbai norms, K.L.E. Society's Science and Commerce College Kalamboli has constituted the "Internal Quality Assurance Cell (IQAC)" for the academic year 2021-22. The following are the members of the committee

The following will constitute the IQAC Committee of our college:

Sr.No.	IQAC COMMITTEE	DESIGNATION
1.	Dr. G. D. Giri	Chairman
2.	Shri. Mahantesh M. Kavatagimath	Management Representative
3.	Shri. Shankaranna I. Munavalli	Management Representative
4.	Asst. Prof. Dr. Neeraja Enamala Asst. Prof. Dr. Jyoti Nigade Asst. Prof. Dr. Usha Karunakaran Asst. Prof. Dr. Shilpi V. Teotia Asst. Prof. Priti Yamdagini Asst. Prof. Swapnali Kadge Asst. Prof. Dr. Shashikala Prajapati	Teachers Representatives
5.	Mr Suresh Pawar	Member, Society
6.	Khan Nazmin Aslam Gausiya Gaurav Pushkar Negi	Member, Student
7.	Mr. Anay Shukla Mr. Madhur Waghmare	Member, Alumni
8.	To be decided by the Chairman, Governing Body	Member (Industry)
9.	To be decided by the Chairman, Governing Body	Member (Parent)
10.	Mrs. Aparna Deshmukh	Senior Administrative Officer
11.	Asst. Prof. Dr. Fatima Shaikh Asst. Prof. Yogendra Dalavi	IQAC Coordinators

G. D. Giri
25/06/2021
Dr. G. D. Giri
Principal



COPY TO:-

1. Hon'ble Management (for kind information)
2. IQAC Coordinator (For implementation and action)
3. All HODs (for information)
4. All Teaching and Non-teaching staff (for information)

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Ph.:022-2742 3300 Web: <http://www.klemumbaicollege.com> E-mail: klekamboli@gmail.com

KLENM/3 (A) /2021-22

Date: 18/06/2021

NOTICE (DC)

A meeting of IQAC will be conducted on 22nd June, 2021 in the auditorium at 2.00 PM. All the Criteria Heads and their Team members should be present.


Dr.G. D.Giri
Principal

Copy to:

1. Administrative Clerk
2. Soft copy on Whats app
3. Staff Notice Board

DOD: 18-06-2021

DOR: 23-06-2021



A meeting of the JOAC was being held on 22nd June 2021 at 2:00 PM in the auditorium to discuss about conducting PPT presentation to understand all the 7 criteria of NAAC and analyse the work done so far and the pending work to be completed. Following members were present:

Names of the faculty members	Signature
1) Dr. Fatma Shaikh	<u>Fatma</u>
2) Yogendra Dalvi	<u>YD</u>
3) Neha Pandhare	<u>N</u>
4) Pradnya Kadam	<u>Pradnya</u>
5) Gayatri Bakhare	<u>Gayatri</u>
6) Swapnali Kadge	<u>SK</u>
7) Dr. Muskan E	<u>ME</u>
8) Priti Yamdagni	<u>P</u>
9) Rajashree Bhosale	R. Y. Bhosale
10) T. R. Wadkar	<u>T. R. Wadkar</u>
11) Dipali Kadam	<u>D. Kadam</u>
12) TANUJA SUMAN.	<u>T</u>
13) Nishant Lingayat	<u>N</u>
14) Manisha Rawat	<u>Manisha</u>
15) Indrayani A. Uthale	<u>I</u>
16) Megha Jain	<u>M Jain</u>
17) Rajashree Sabkar	<u>R</u>
18) Dr. Richa Singh	<u>R</u>
19) Dr. Shilpi V. Teohi	<u>S</u>
20) Dr. Shashikala Prajapati	<u>S</u>
21) Dr. Vimla S	<u>V</u>
22) Mr. N. V. Pawar	<u>N. V. Pawar</u>
23) Dr. Usha Karunakaran	<u>U</u>
24) Tanushree Patil.	<u>T</u>
25) Dr. Kumudini Aher	<u>K</u>
26)	

22/05/21

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NO.KLENM/029/2021-22

Date: 28/06/2021

NOTICE**(DC/JC)**

Following is the PPT presentation schedule for EOMS Process Owners and IQAC Criteria Heads:

Sr. No.	Process Number	Title of the Process	Process owner (DC)	Process owner (JC)
1	KLENM/IP/01	Admission Process	Asst. Prof. Dr. Richa Singh	Asst. Teach. Lekha Varma
2	KLENM/IP/02	Teaching Learning Process	Asst. Prof. Dr. Jyoti Nigade	Asst. Teach. Yogesh Rane
3	KLENM/IP/03	Examination Process	Asst. Prof. Dr. Shilpi Teotia	Asst. Teach. Shantveer Karaje
4	KLENM/IP/04	Library Process	Mr. Dilip Nimbalkar	Mr. Dilip Nimbalkar
5	KLENM/IP/05	Purchase Process	Asst. Prof. Indrayani Kakde	Asst. Teach. Swapana Naik
6	KLENM/IP/06	Curricular, Extra-Curricular and Extension Activities Process	Asst. Prof. Neha Pandhare	Asst. Teach. Ritika Malhotra
7	KLENM/IP/07	Placement and Higher Education Process	Asst. Prof. Poonam Gajakosh	Asst. Teach. Sonali Shinde
8	KLENM/MP/01	Control of Documented Information Process	Asst. Prof. Dr. Fatima Shaikh	Asst. Teach. Swati Yeole
9	KLENM/MP/02	Resources Process	Asst. Prof. Dr. Geeta Kohade	Asst. Teach. Ranjana Gairola
10	KLENM/MP/03	Work Environment Process	Asst. Prof. Dr. Prakash Bhadane	Asst. Teach. Sandhya Khare
11	KLENM/MP/04	Training and Development Process	Asst. Prof. Poonam Gajakosh	Asst. Teach. Sonali Shinde
12	KLENM/MP/05	Control of NC	Asst. Prof. Gayatri Bahktiani	Asst. Teach. Sunita Wasaikar
13	KLENM/MP/06	Feedback and Survey Process	Asst. Prof. Dr. Neeraja Enamala	Asst. Teach. Chhanani Patil
14	KLENM/MP/07	Internal Audit	Asst. Prof. Priti Yamdagni	Asst. Teach. Prashik Tayade
15	KLENM/MP/08	Management Review	Asst. Prof. Priti Yamdagni	Asst. Teach. Prashik Tayade
16	KLENM/MP/09	Corrective Actions	Mr. Shyam Mane	Mr. Mayur Gaonkar



Dr. G. D. Gini
Principal



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Date: 29/11/2021

NO.KLENM/222/2021-22

NOTICE

(DC)

A meeting of the IQAC Committee will be held on Wednesday, 1st December 2021 at 11.00 am in the conference room.

The agenda for the meeting shall be:

1. To review the activities of the IQAC
2. To discuss the organising of Faculty Development Programme in the month of February
3. Signing of MoU
4. Library collaboration
5. Conducting webinar
6. Faculty Exchange Programme in Term II.

Dr. G. D. Giri
Principal

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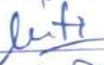


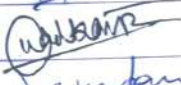
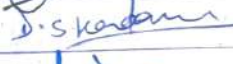




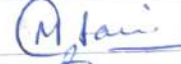





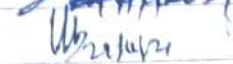




1. Staff Notice Board
2. Office Superintendent
3. Softcopy on Whatsapp



DOD: 29-11-2021

DOR: 01-12-2021

A meeting of the IQAC committee was held on Wednesday, 1st December 2021 at 11:30 am in the conference room to discuss about conducting PPT presentation in the month of January and review other activities of the IQAC. Following members were present:

<u>Names of the Faculty members</u>	<u>Signature</u>
1) Dr. Fatima Shaikh	
2) Binti Yamoloni	
3) Rajashree Bhorkade	R. Y. Bhorkade
4) Dr. Meraj-E	
5) Neha. P.	
6) T. R. Wadkar	
7) Dipali Kadam	
8) TANUJA SUMAN	
9) Nishant. Lingayat	
10) Monisha Rawat	
11) Indrayani A. Uthale	
12) Megha Jain	
13) Rajashree Salokhe	
14) Dr. Richa Singh	
15) Dr. Shilpi V. Teshi	
16) Dr. S. K. Prajapati	
17) Dr. Vamika S	
18) Mr. N. V. Pawar	
19) Dr. Usha Karunakaran	
20) Tanushree Patil	
21) M. Kumudini Aher	
22) Swapnali Kadge	

10 PPT Presentation of all NAAC Criteria:

Principal, Dr. G.D. Giri advised to conduct criteria-wise ppt presentation so that the faculty members shall understand what is NAAC and how to prepare towards it in smooth manner.

To organize faculty Development Programme:

Principal, Dr. G.D. Giri advised IQAC to organize a Faculty Development Programme for 3 days in the month of February 2022.

Signing of MOU:

Principal, Dr. Giri advised IQAC to get MOUs signed by nearby institutions and colleges in order to assist our students in getting training in different aspect of development such as development of soft skills, acquiring Internship, getting employability etc. Sir said that by signing MOUs our institution shall get more opportunity to develop our students and faculty in various aspects.

Library Collaboration:

Dr. G.D. Giri suggested IQAC to sign a collaboration with the college library so that students and faculty members shall get benefit out of it. There shall be widening in scope whereas reading of books is concerned. Readers shall get to read variety of books to read through this collaboration.

conducting Webinar + Workshop:

Principal, Dr. G.D. Giri asked IQAC to plan a webinar in the second term and also one workshop on NAAC and its preparations. Dr. Giri suggest the name of an expert speaker for the same.

Faculty Exchange Programme in Term II :

After successfully conducting FEP in Term I, Principal, Dr. G. D. Giri advised IQAC to conduct FEP in Term II as well in collaboration with Pillai, HOC, Karayani.

There were no further matters to be discussed. The meeting was ended with a vote of Thanks to the chair.

Dr. G. D. Giri
- Principal & Chairman
IQAC
Principal
KLE Society's
Science & Commerce College
Kalamboli, Navl Mumbai - 410 218

K. L. E. Society's

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NO.KLENM/244/2021-22

Date: 10/12/2021

NOTICE

(DC)

A meeting of all NAAC Criteria Heads will be held on Tuesday, 14th December 2021 at 12:00 pm in the Conference Room.


Dr. G. D. Giri
Principal

Copy To:

1. Staff Notice Board
2. Office Superintendent
3. Softcopy on Whatsapp

DOD: 10-12-2021



DOR: 15-12-2021

A meeting of the IQAC (NAAC) Criteria Heads was held on Tuesday, 14th December 2021 at 12:00 PM in the Conference Room to discuss "NAAC Criteria + its Preparations".

Following were the NAAC Criteria Heads present:

Names of the Criteria Heads:

Signature

- 1) Dr. Fahma Shaikh
- 2) Asst. Prof. Yogendra Dalvi
- 3) " " Dr. Neeraja Gnamala
- 4) " " Dr. Jyoti Nigade
- 3) " " Dr. Usha Karunakaran
- 4) " " Dr. Shilpi Teotia
- 5) " " Hiti Yamdajni
- 6) " " Swapnali Kadge
- 7) " " Dr. Shashikala Rajgopal

Fahma
14/12/21

YD
14/12/21

Neeraja
14/12/21

Jyoti
14/12/21

Usha
14/12/21

Hiti
14/12/21
Swapnali
14/12/21

Following points were discussed during the meeting:

1) Institutional Information for Quality Assessment (IIQA):
Principal, Dr. G.D. Giri advised all the Criteria Heads to start preparing in line with IIQA.

2) Discussion on UGC approved Diploma courses:
Principal Sir, highlighted on the importance of conducting UGC approved Diploma and certificate courses. He suggested the need for these courses to add weightage in NAAC.

3) National conference.

Principal, Dr. G.D. Giri advised all the Departments to organize one national level conference in the Term II of this academic year. He also advised to organize one college level inter-disciplinary national level conference. He exhorted all the Criteria Heads to start working towards a topic and papers including students-

4) Criteria-wise preparation:

Principal sir, asked every criteria head to start focusing on their criteria and think where they can increase their scoring. He focussed on Syllabus, Feedback, Diploma and certificate courses, FIAA, research etc. by reviewing individual criteria in all aspects.

5) Miscellaneous Aspects of NAAC:

Principal, Dr. G. D. Gani discussed few other points briefly, such as:

- a) Minor Research Project
- b) Doing Orientations & Refresher's courses for faculty upgradation
- c) Cross-cutting issues to be highlighted in WDC activities on 8th January 2022.
- d) Participation in COMS etc.
- e) To go through AQAR
- f) Staff support + cooperation for successful NAAC.

The meeting ended with a decision to conduct a staff meeting on the same day at 2:00 PM in the auditorium.



Dr. G. D. Gani

(Principal + Chairman, IQAC)