



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**K. L. E. SOCIETY'S SCIENCE AND COMMERCE
COLLEGE KALAMBOLI NAVI MUMBAI**

**PLOT NO- 29, SECTOR-01, KALAMBOLI, NAVI MUMBAI 410218
410218**

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

About KLE Society

Karnataka Lingayat Education (KLE) Society emphasizes on the sound mind and healthy body for spiritual enlightenment and social transformation. The Foundation of KLE Society was laid on November 13, 1916 by seven young teachers remembered as “Saptarishis” who had a vision to spread the light of education amongst all sections of society. This initiation further ushered in a new dawn in the realm of education. The society is growing unstoppably thereafter from strength to strength. At present there are 300 institutions, in the diverse faculties ranging from Arts, Science, Commerce, Medicine, Engineering, Dental, Pharmacy, Architecture, Law, Nursing, Ayurveda, Management, IT and Computer Science catering services from kindergarten to Post graduation and Professional research. KLE is a vibrant Society led by our charismatic Chairman, Dr. Prabhakar Kore who has completely transformed lives through his relentless effort, commitment and contributions through health care and education.

About KLE College

KLE Society's Science and Commerce College, Kalamboli is one of the proud branches of KLE Society. KLE College, a minority Higher Educational Institution, located at Kalamboli, Navi Mumbai made its prosperous beginning in the year 2013 and has evolved over the years. The College has been affiliated to the University of Mumbai since the time of its inception in 2013. We at KLE are committed to offering quality learning experience in diverse educational programmes.

Vision

To inspire learners to achieve sustainable growth and meet global challenges by providing an inclusive, equitable, and accessible education that promotes scientific temper.

Mission

- Developing and implementing curriculum and instruction that promotes scientific temper and encourages critical thinking.
- Providing access to quality education to all learners, regardless of their background or abilities, through inclusive and equitable practices.
- Utilizing technology and innovative teaching methods to make education more accessible to learners.
- Investing in professional development for educators to support the integration of sustainable growth and global challenges in the curriculum.
- Creating opportunities for community engagement and partnerships to connect learning to real-world issues and solutions.
- Providing support services such as counseling and mentoring to ensure that all learners have the

resources they need to succeed.

- Continuously assessing and evaluating the effectiveness of educational practices to ensure that they are meeting the needs of learners and driving sustainable growth

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- **Students from various backgrounds are admitted, which fosters a multicultural spirit on campus.**
- **We offer a gender-sensitive and supportive education that helps students reach their full potential and make the most of their talents enabling them to make a significant contribution in all spheres of national and global development.**
- **An active IQAC (Internal Quality Assurance Cell) plays a key role in maintaining, improving and sustaining the quality of the institution.**
- **Each department provides a dynamic environment to accommodate the diverse requirements of students in terms of employability. Additionally, they offer internships & summer training opportunities.**
- **Strives to develop an educational model that is based on fostering a culture of eco-friendly practices and making the campus environmentally sustainable by conserving energy, practices self-sustainability in areas of power, water and cleanliness.**
- **The college has excellent and well-maintained infrastructure in the form of a new building. It has ICT enabled classrooms, well equipped laboratories, two IT labs and a well curated library, as well as an e-library.**

Institutional Weakness

- **For enhancement of institutional growth and development, the number of permanent teaching staff in the College needs to be increased.**
- **The college is a predominantly undergraduate college that concentrates on teaching and learning rather than research, there is limited room for increasing the level of research conducted on campus.**
- **Being a constituent College of University of Mumbai, it is obligated to adhere to the syllabus established by the University, thus not allowing for any flexibility in curriculum formulation and implementation.**
- **In spite of fulfilling special needs of the differently abled, occasionally, the college finds it difficult**

to install advanced infrastructural and smart facilities.

Institutional Opportunity

- **Potential to collaborate with Universities and develop multidisciplinary academic collaborations/ faculty and student exchange programmes etc., is abundant as the college has a wide network of working relationships with academicians and practitioners in varied levels.**
- **Having experienced, efficient and dedicated faculty members who can organize and lead top-notch seminars, workshops and conferences gives an added opportunity to work with eminent institutions to offer certificate programs and add on courses.**
- **With the recent employment trends that require a more highly skilled workforce, the college can start professional and career-focused courses that address the needs of the society today.**
- **Senior and retired faculty members are equipped with knowledge and skills to train and conduct FDPs that induct the younger generation of students and faculty into the high quality of teaching and learning skills that stem from the timeless values and ethos of the college.**
- **The college has been building its reputation and establishing strong relationships with industries over the years, which have been facilitated through the Placement Cell, as well as internships from various departments. Expanding these connections between the industry sector and the academic community should enable the college to leverage innovation and entrepreneurship initiatives into more tangible results.**

Institutional Challenge

- **The college caters to a large number of students who hail from the marginalized sections of society, many of whom are first generation learners. The challenge of meeting their day-to-day educational and personal needs is an urgent and immediate need.**
- **The demand ratio for some courses remains consistently high, which leads to a mismatch between the intake and the institutional capacity in comparison with other courses.**
- **Lack of adequate funding is affecting the attempts to continuously raise research quality to national and international levels.**
- **The students belonging to basic science branches find it difficult to get a placement matching their qualification as markets are not generating knowledge intensive jobs.**
- **As the hybrid mode of education has evolved, students belonging to below the poverty line are deprived of information shared by the institution.**
- **Vernacular medium students face difficulties to understand the lectures delivered in English**

language.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

KLE Society's Science & Commerce College, Kalamboli, is located in Navi Mumbai, District Raigad, Maharashtra. The College is affiliated to the University of Mumbai. As per the guidelines of University of Mumbai the institute offers seven UG Programmes having CBCS and elective options and six PG Programmes having CBCS and elective options in various subjects. The IQAC prepares the academic calendar by emphasizing teaching days, the scheduling of internal exams, curricular and Co-curricular activities based on the academic calendar provided by the University of Mumbai. Faculties attend seminars and workshops on revised syllabi and keep them abreast of the latest changes in the curriculum whenever the University updates the curricula. All faculty members are involved in the question paper setting and evaluation process of affiliating University. The curriculum is deployed in a very effective way through scheduled timetables and lesson plans. Each department conducts meetings in which they discuss the allocation of subjects and lesson plans. The head of the department prepares the workload before the commencement of every semester based on which timetable is prepared. The College ensures that Continuous Evaluation is carried out from time to time by way of continuous internal assessment tests. The college adheres to the evaluation guidelines set forth by the affiliated University. Each faculty prepares a monthly syllabus completion report containing information on the month-wise syllabus planned, syllabus completed, and remarks. A consolidated syllabus completion report is prepared at the end of each semester in the prescribed format. The college has introduced 34 Certificate Courses, 7 Value Added Courses, and 1 diploma Course to impart skill-based knowledge. The institution ensures that the students are groomed to cater to the needs of the society and are socially responsible. Cross-cutting issues like Gender, Professional Ethics, Human Values, Environment, and Sustainability are all incorporated into the curriculum and are addressed through various seminars. Experimental learning is implemented through project work, fieldwork, and internships. The College regularly collects feedback on curriculum and curriculum activities from students, teachers, employers, and alumni. The collected feedback is analyzed and necessary action is initiated.

Teaching-learning and Evaluation

Teaching, learning, and evaluation play a very crucial role in the growth of an educational institution. Our college believes in value-based education coordinated with experiential learning there by the institute adopts appropriate and innovative strategies. Our college is a minority college, and a reservation policy is not applicable. College admits students from various reserve category. The admission process is transparent and done according to guidelines of University of Mumbai, UGC and Government of Maharashtra. The average enrolment in last five years is about 64.44 %. All the activities of the institute are organized as per "Academic Calendar" prepared by IQAC. In the institution, 43 Full-time teaching faculty are working of which 12 are Ph.D. holders, 8 are NET qualified, 4 are SET qualified. Student – Full Time Teacher Ratio is 33 :1. The mentor –mentee system is an efficient way for guiding and supporting students. Teachers adopt many interactive and innovative teaching methods to make the process of teaching-learning interesting. Different competitions, such as poster making, essay writing, seminars, elocution competitions, etc. enhances participatory learning practises. Experiential Learning Practices are gained by involving research projects, industrial visits, group discussion, value-added courses, certificate courses etc. Problem-solving methodologies

is addressed through remedial lectures, guest lectures, practical problems etc. Teachers use multimedia for presentation including YouTube clips allowing students to respond critically to the main idea, implications, strengths and limitation of presentation. Teaching-learning methods are routinely updated. Co-curricular and extracurricular activities are promoted for the student's improvements. The evaluation process adopted by the college includes Projects, Oral Tests, home assignments, real time project. The average pass percentage for the last five years is about 83.24 % Program Outcomes (POs) and Course Outcomes (COs) are displayed on the college website as well as college notice board floor wise. Attainment of program outcomes and course outcome is continuously evaluated by the institution formally through internal and semester examination. The institution has a robust and transparent evaluation system as evidenced by the functioning of the examination committee, the evaluation mechanism, the grievance redressal mechanism, etc. are as per University of Mumbai Guidance.

Research, Innovations and Extension

The KLE Society's Science & Commerce College supports experiential learning in tandem with value-based education since it aids in student and faculty's advancement. Considering this, it is extremely important for the development of an educational institution. The institution's policies, procedures, and results regarding research, innovations, and extension activities deals with the resources offered and the initiatives taken by the organization to support "research culture".

The institute tries to encourage a research culture among the faculties and students. The institution has a total of 20 research papers published by faculty members in well recognized UGC care listed journals and 17 research papers published in peer-reviewed national and international journals. Our faculties have presented about 217 papers in national/international conference proceedings. There are about 9 Conferences organized by the institute. The institution also encourages faculties to publish their books and we are delighted to say that there have been about 13 book chapters published by our faculties in last five years.

The institution is also enthusiastically organizing different seminars, webinars, workshops on topics like entrepreneurship, IPR, RM, Research writing articles etc to inculcate research approach.

The institution takes special efforts for organizing extension activities with the neighbourhood community for sensitizing students to social issues, for their holistic development, and impact. There are several extension and outreach programs conducted by the institution including those through NSS, DLLE, WDC during the last 5 years. These units host a variety of social welfare and student development programmes including Government- initiated programs such as the NSS and DLLE organized multiple in-house activities and as well as outreach programs such as Rally on "Jal hi Jeevan", "Swachh Bharat", camp on Aadhaar Card, Blood donation, workshop on Disaster Management etc. The WDC has conducted various programs related to women safety and security, they conducted a workshop on Warli Painting with the association of Marathi Vangmay Mandal.

The institution also takes cautious efforts to promote a number of exchange/collaborative relations with institutions/industries. The institute has signed about 21 MoU's for the activities including internship, job training, faculty exchange and collaborative research.

Infrastructure and Learning Resources

The institution's campus admeasures 5999.96 sq.mts. of which 5905.79 sq.mts. are built up. The infrastructure of the institution includes the administrative office, staff room, library, E-library, seminar hall and sporting amenities like gymkhana, which are well illuminated and ventilated. These facilities are open to both employees and students. The institute ensures that all facilities adhere to safety and environmental regulations.

The college accommodates 30 classrooms, 17 of which are equipped with Wi-Fi and ICT. Additionally, the college features seminar hall/ spacious auditorium and a conference room that is apt with ICT and internet access. There are eight well equipped and spacious laboratories and E-Library available to meet the demands of the students. College campus is Wi-Fi enabled. Other amenities include CCTV surveillance, generators, UPS, parking, playground, water purifiers, canteen, sanitization facility, NSS office, common room, sick room, counselling room, server room, WDC cell, sanitary for physically handicap, wheelchair and lift facilities, etc.

Learning resources go beyond infrastructure and encompasses intellectual and academic support. The college has spacious and furnished library having carpet area of 280.34 sq.mts. Our library provides supportive environment, reading area & study rooms. The Library possesses 15,000 books and 27 journals. Trained support staff assist users in finding and accessing resources. It is semi-automated with Integrated Library Management system with bar coding.

Regarding the computer facilities, the college has 126 PCs, 06 laptops, 05 LCDs, 04 printers, 01 scanners, 02 printers with a scanner, and 03 Xerox machines. The facility offers a playground for a variety of activities to meet the needs of sports. The college also provides volleyball, kabaddi and badminton play area. The gymkhana has a variety of activity areas, including those for yoga, carrom, table tennis and chess. Broadband internet connectivity supports the IT infrastructure in the academic and administrative sectors. The college has great cultural activities. A moderate budget has been allocated for playground and building maintenance. The college premises are kept clean, maintained and secure by external appointed agencies. College has hired technical and support employees to maintain computers, ICT equipment and IT labs.

Student Support and Progression

Our College extends its support by offering needy students in house scholarship as well as those offered by government and private organizations like **Indiabulls Foundation Scholarship, ANGC, NSP, MahaDBT** etc. The number of benefitting students is also increasing every year. The college has initiated a comprehensive capacity-building and skill enhancement program for students through in collaboration with industry experts. An organize career development sessions to prepare students for the challenges of the professional world thereby ensuring they graduate with a competitive edge in their careers. The skills provided to students through workshops and training programs in the college includes, **Soap Making, Short Films and Documentary making workshops, Aptitude Enhancement and Personality development, etc** Our college offers valuable support and resources to help students prepare effectively for competitive examinations, providing them with the knowledge and confidence needed to excel. The college has established a transparent mechanism for the timely redressal of grievances, including cases of sexual harassment by forming committees like ICC, ARC, CGRC etc. This system ensures that students and staff can easily report any concerns or complaints, and it guarantees impartial resolution process. The college aims to create a safe and supportive environment where all members of the community can feel secure and respected. The college has a record of placing students in reputed companies and organizations such as **India Infoline Finance Ltd, Kotak Mahindra Bank, Accenture, Axis bank, ICICI Bank, Wipro** etc. Many of our graduates have successfully pursued advanced studies in esteemed institutions both nationally and internationally in the last 5 years such as **Amity University, Elmira College New York, United States to name of few**. Our students have excelled in various cultural events as well as numerous achievements, with our athletes securing top positions in various competitions and tournaments as well as won prizes at **State, National & University** level competitions and tournaments. The college maintains an active connection with alumni, by conducting alumni meet yearly. Students shared their experiences during the alumni meet as well as they interact with current students and motivate them to face the challenges in future.

Governance, Leadership and Management

Vision and mission of our Institute are well defined and futuristic in nature. The principal adopts participative management to track and assess the performance of the institution. College follows the rules and regulations of the University of Mumbai. Faculties are assigned with the roles and responsibility to work in a harmonious environment with complete transparency. The CDC, IQAC, various statutory and functional committees contribute to the effective and smooth functioning of the college by implementing decentralization and participative management. At the department level, suggestions from all faculty are taken into account for overall development of college.

The institution visualizes a perspective plan in consultation with the management for infrastructure development, academic growth such as use of ICT in administration and library etc. College implemented ERP software as e-governance in Administration, Student Admission & support and for the Examination process. The institute has well defined policies and welfare measures for teaching and non-teaching staff members. College organizes a one-day trip for teaching and non-teaching staff to maintain a healthy environment and strong bonding among them. The financial support provided to staff members for attending workshops, FDPs, conferences, ATPs to enhance their knowledge & skills. In the current year about 30 % staff is benefited with financial support and around 90% teaching & non-teaching staff have participated in professional development programs. Institute has an appraisal system for teaching staff and every year faculty performance is evaluated.

Institute takes care of women safety and security and it provides all required welfare measures to their employees such as CL, DL, ML etc. The college conducts regular annual audits by experienced chartered accountants. Institute allows maximum utilization of resources for conducting various certificate courses, external competitive examinations and gets benefited with the same. The college is permanently unaided and self-financed. The IQAC plays an important role in academic planning at the beginning of the Session, in addition it schedules meetings with different departments to assess their progress on a monthly basis. In the college IQAC actively reviews the situation and develops programs, policies, and recommendations to raise standards in both teaching and research.

Institutional Values and Best Practices

Aiming at intellectual and social upliftment of the female students, the college stands for facilitating women's empowerment through guest lectures, seminars, awareness programs and other welfare activities through Women Development Cell. The college has installed an automatic sanitary napkin vending machine and incinerator to achieve good menstrual hygiene practices among females, CCTV cameras for ensuring the safety of women, a female security guard. The college provides the girls and boys separate common rooms.

The college has conducted Gender Audit. The overall percentage of girl students in the college is 53.68%. The proportion of women teaching staff was 72.09%, Women non-teaching staff and support staff is 46.15%, assistant professors was 70%. Our college has awarded scholarship to needy ones. Out of 18, 10 girl students were awarded scholarship of amount Rs.50000/-.

The college aims to create social awareness through various activities like Tree plantation plastic free campus and coastal cleaning drive. Nature club and NSS department of the college organizes Covid -19 Vaccination Drive, Blood Donation Drive, Pulse polio immunization drive, Book Donation Drive, Abhyasika: to bring literacy in slum area children, visit to old age home and orphanage home, flood relief collection drive.

The college provides disabled friendly and barrier free environment by providing the lift, wheel chair ramp, wheelchair and disabled friendly washrooms equipped with grab bars.

The college focuses on the use of alternate sources of energy such as LED and solar energy. The college prioritizes water conservation with excellent facilities like installing water tanks with taps. The NSS unit of our college has adopted a village and constructed a bund in the village. The college provides dry, wet and e- waste dustbins in the campus also provides small dustbins in each classroom for cleanliness.

The Institute is providing an inclusive environment through conducting different national or state days and various regional and cultural festivals also takes initiative for sensitizing students and employees to the constitutional obligations by conducting various practices.

The best practices of the college namely “Digitisation of the College Functioning” and “**Aadishakti**”-**Women Empowerment**” have been implemented successfully.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	K. L. E. SOCIETY'S SCIENCE AND COMMERCE COLLEGE KALAMBOLI NAVI MUMBAI
Address	Plot No- 29, Sector-01, Kalamboli, Navi Mumbai 410218
City	Kalamboli Navi Mumbai
State	Maharashtra
Pin	410218
Website	www.klessccmumbai.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Usha Karunakaran	022-27423300	9820500385	-	klekalamboli@gmail.com
IQAC / CIQA coordinator	Prakash Bhadane	022-2723300	9588622736	-	naac@klessccmumbai.edu.in

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	Yes MINORITY.pdf
If Yes, Specify minority status	
Religious	
Linguistic	Kannada
Any Other	

Establishment Details				
State	University name	Document		
Maharashtra	University of Mumbai	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC				
12B of UGC				
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Plot No- 29, Sector-01, Kalamboli, Navi Mumbai 410218	Urban	1.48	5905.79

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BCom,Commerce	36	HSC	English	720	320
UG	BCom,Commerce	36	HSC	English	180	82
UG	BCom,Commerce	36	HSC	English	192	181
UG	BSc,Chemistry	36	HSC	English	180	51
UG	BSc,Mathematics	36	HSC	English	180	26
UG	BMS,Management Studies	36	HSC	English	192	181
UG	BA,Mass Media	36	HSC	English	180	40
UG	BSc,Information Technology	36	HSC	English	180	140
PG	MCom,Commerce	24	UG	English	120	31
PG	MCom,Commerce	24	UG	English	120	14
PG	MSc,Chemistry	24	UG	English	40	10
PG	MSc,Chemistry	24	UG	English	40	24
PG	MA,Mass Media	24	UG	English	120	0
PG	MSc,Information Technology	24	UG	English	40	12

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				1				6			
Recruited	0	0	0	0	1	0	0	1	2	4	0	6
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				29			
Recruited	0	0	0	0	0	0	0	0	4	25	0	29
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				18
Recruited	7	11	0	18
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	0	1	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	1	0	0	1	9	0	11
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	5	19	0	24
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	441	12	0	0	453
	Female	557	11	0	0	568
	Others	0	0	0	0	0
PG	Male	26	0	0	0	26
	Female	63	1	0	0	64
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	55	52	42	30
	Female	68	67	70	54
	Others	0	0	0	0
ST	Male	2	2	1	2
	Female	2	3	5	3
	Others	0	0	0	0
OBC	Male	72	69	56	48
	Female	73	68	68	60
	Others	0	0	0	0
General	Male	459	432	355	291
	Female	537	494	458	434
	Others	0	0	0	0
Others	Male	73	72	78	64
	Female	86	87	69	67
	Others	0	0	0	0
Total		1427	1346	1202	1053

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>“To inspire learners to achieve sustainable growth and meet global challenges by providing an inclusive, equitable, and accessible education that promotes scientific temper” is the vision of our College. We focus on empowering our youth by providing holistic multidisciplinary education which comprises of academic and soft skills that are rooted in Indian cultural values (sanskaras) which helps not only to meet the needs of the country but also encouraging and transform our youth into responsible global citizens. Our Institute is affiliated to the University of Mumbai and it follows curriculum designed by the parent university as per the UGC guidelines. When the University of Mumbai releases the NEP guidelines and syllabus, the college will adhere to them. Keeping the future aspects of NEP in view, the college will be well-prepared and shall begin preparing the NEP roadmap. In addition, we are implementing pedagogy approaches and methods, such as Blended Learning and Smartboard/eLearning, to deliver enhanced multidisciplinary learning outcomes for our students. Conference, Seminars and workshops related to NEP are also held to provide information to students, staff, and management. We are also promoting and encouraging staff members to participate in similar training such as seminars, FDP, conferences held by other institutions. In order to facilitate the integration of all three faculties of Arts, Science, and Commerce with the STEM disciplines, institute plan to establish a Multi-Disciplinary Education and Research (MERC) Cell, composed of the Principal, HODs, and Industry Experts, with the objective of establishing an Incubation Centre and identifying solutions. As a practical application, the College offers a wide range of certificates/ extensions/ value added courses of multi-disciplinary nature every year.</p>
2. Academic bank of credits (ABC):	<p>Our institution preparedness in implementation of Academic Bank of Credits conforms to the guidelines of the affiliated University of Mumbai being state university is an official member of the National Academic Depository which is a government endeavour to offer an online repository for all academic awards under the Digital India Programme. The institution has started the process of adding students to the ABC portal and providing the essential data to the University of Mumbai. The</p>

	<p>college conducted workshops on process of creation of ABC ID on the ABC portal for awareness in staff and students. Staff members were also sent to ABC and NEP training events that the University of Mumbai and other institutions were hosting. The institution is affiliated with the University of Mumbai for the implementation of ABC to enable our students avail the benefit of multiple entries and exit during the chosen programme. ABC enables students to earn credits through SWAYAM, NPTEL and V-Lab among other national e-learning platforms. The institute must adhere to the rules and academic programme structures created by the affiliating university in this respect.</p>
<p>3. Skill development:</p>	<p>Our Institute encourages staff and students to take part in skill-building sessions and programs as a way to build their skills. The areas of skill development include Soft skills, Life Skills, ICT Skills, Language Skills, Competitive Training and Entrepreneurship, all of which are addressed through training. These initiatives have been mandated by the leadership and implemented by all departments. These programmes have been carried out by the various departments. The College looks forward to implementing further skill development programmes in the future. Students are also encouraged to enroll for online soft skills courses through National e-learning portals, such as SWAYAM, NPTEL, and V-Lab.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>English is the official language of content delivery, but in practice lecturers often use local languages such as Marathi and Hindi when they need to spread the knowledge to students who come from rural or vernacular backgrounds. It would be helpful to emphasize that the ultimate aim is to gain an understanding of these topics. In future, a sufficient number of terminologies and academic resources shall be available to officially teach students in their mother tongue with NEP 2020 and countrywide support for the writing of books in vernacular languages. We are already delivering classes in bilingual mode for which there is no specific training required. We've lost touch with our roots in India and have started to imitate the western countries in the field of education. We realised that there is an urgent need to recuperate our ancient knowledge derived from the Vedic world and Ancient Science such as Brhad Vimanasastra, Vaastu Shaastra, Maths Sutra,</p>

	<p>Saptanga Theory Tantrayukti, Vrukshayurveda, Charaka and Sushruta and various tribal and traditional sources. However, the main obstacle is that modern learners lack proficiency in Sanskrit and the other ancient languages. Gandhi, Vivekananda, and other Indian social reformers emphasized the importance of Indian knowledge and skills within our education system. We plan to integrate the IKS by training and research programme in a holistic way. The faculty will be motivated to take part in orientation courses and a faculty development program specifically related to the Indian knowledge system. Various cultural activities are carried out under the auspices of our College Annual Fest that aims to promote Indian culture and awareness among our students.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The College is affiliated with the University of Mumbai and adheres to the guidelines in accordance with the various approaches to teaching. The Institute is actively promoting and implementing a range of learning activities, including lectures, seminars, tutorials, and workshops, as well as practical and project-based field work, technology-enabled learning, internships and research. Course outcomes for each subject as specified in the syllabus by University of Mumbai. We disseminate Program Outcomes (PO), Program Specific Outcomes (PSO), Program Educational Outcomes (PEO) and Course Outcomes (CO) in our institutional website and also in the prominent places of all UG and PG departments. Course outcomes are evaluated through Internal Evaluation Tests, End Semester Examination, Quiz, Assignment, Project, Tutorial.</p>
<p>6. Distance education/online education:</p>	<p>The institution will continue to prioritize the provision of high-quality multidisciplinary educational services, the search for online study-curriculum, the introduction of learners to learning portals SWAYAM-NPTEL and MOOCs and e-libraries. The institute is equipped with the necessary resources and infrastructure to provide distance education and online learning. We are looking into all possible options to initiate distance education with institutes such as Maharashtra Open University (MOU), IGNOU etc.</p>

Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes. Electoral Literacy Club (ELC) has been set up in the institution in 2020 and is functional along with national service scheme (NSS). The Principal is chairperson of the ELC with NSS program officer as faculty coordinator. 100 students are members in it.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>1. Voter Registration camp for the eligible students in the campus. 2. Voter awareness guest lectures conducted for in-house students.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Graduate Constituency voter awareness & registration drive conducted</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>Voter registration drive conducted at Institute for above 18 yrs of age students</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1427	1346	1202	1053	921
File Description		Document		
Institutional data in prescribed format		View Document		

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 85

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
43	40	37	31	29

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
217.04	233.88	233.99	364.00	201.53

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

We strongly believe that effective educational delivery is the backbone of institutional standing. It is also true that roadmap to institutional success essentially passes through Curriculum Delivery Process. We followed this process through DEAR (Decide, Execute, Analyse and Reform= DEAR) approach all these years. Thoughtfully designed **Academic Calendar** (except COVID period) has always helped all the stakeholders in teaching learning process to set their agenda of the year well in advance. This has helped us all to **balance our academic, extracurricular and co-curricular objectives**. Academic calendar has also helped us in its smooth execution. HODs of the departments **assign the workload to teachers by taking into account their expertise and experience** and **Time-Table** thus extracted from it is displayed on the notice board and social media ensuring **discipline in its execution**. Syllabi of all the programmes- well staggered in various modules- by University of Mumbai is accommodated to perfection by our teachers in their respective **teaching plans**. Teaching learning process was **regularly monitored by HODs and Principal during periodic departmental and staff meetings**. Department wise **students' attendance also helped us to track participatory learning process**. Regular meeting and **scanning of examination result** helped us **analyse our process of Curriculum delivery**. To augment the curriculum delivery, we took steps by value addition in form of **bridge courses** in select areas of focus. Besides this, COVID by default, made our teachers well accustomed to all advanced **ICT tools and platforms**. In due course of time we initiated focusing on **internship and industrial training** from 2022-23 and its result in the first year itself were very encouraging. **Monthly test** is yet another new initiative we introduced in 2022-23 and it has given good impact on students' inclination to academics. We focused on three basic objectives of maximising students understanding, increasing students' participation and enhancing the quality of students' work. As per the DEAR approach referred above, we evolved over a period of time and introduced yet another step of seeking **Syllabus Completion Report (SCR)** from the year 2021-22 onwards. Such reforms have led to developing a **consistent mechanism of Curriculum delivery** with tangible results, which are now well reflected in **students' feedback** on curriculum aspects.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 42

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Other Upload Files

1

[View Document](#)**1.2.2**

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 23.8

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1064	217	102	33	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

We firmly believe that holistic development of students is a combination of academic acumen and social realities. In HEIs perspective, it is our prime responsibility to convey diverse cross cutting issues among the youth. Integration of these issues primarily shape the life path of young minds. We therefore adopted following four steps to integrate cross cutting issues among our youth judiciously.

Sensitizing:

Making pupil aware about gender issues and issues related to human values, professional ethics and environment is a first step to integrate them with students' persona. Curricular mapping done by IQAC across all programmes and courses helped us to take these issues to students through effective T-L process and better sensitizing them.

Practicing:

Practicing is double learning. College has some 20 Associations and 10 Committees and those are free to organise events. Women Development Cell e.g. has arranged vending machine of sanitary napkins in all girls' toilets, organised events related to gender awareness, gender equity, ill-effects of dowry and domestic violence, DLLE's Self-defence training to all students made them capable to practice the equity and equality in a day to day life.

Celebration of various days like Yoga Day, Teachers Day, Aashadhi Ekadashi, Independence Day, Republic Day, Human Rights Day, Earth Day, Environment Day, Gandhi Jayanti, Ambedkar Jayanti, Youth Day, Constitutional Day, and many more such occasions have helped students understand the great legacy and got an opportunity to connect with their deep roots of human values. Programmes on Drug addiction awareness, know plastic to no plastic, disaster management and fire safety, mock drill on earthquake etc. have helped students to understand professional ethics, environment, human values and gender equity related issues.

Internalizing

College administration has always encouraged the participatory management in its day today affairs. Both, girls and boys, are given enough opportunities to participate in daily college affairs in various capacities like secretaries and joint secretaries of Associations and Committees, class representatives and even students Council members. Students are also made campus marshals and green soldiers and they are encouraged to be a watchdog for the overall gender equity, environmental sustainability, practicing ethics and humane approach in interpersonal relations among students and others.

Networking

College has also taken the practicing and internalizing of these cross cutting issues beyond the campus. Various extension activities and outreach programmes under the aegis of NSS, DLLE, Village Adoption; participation in activities and competitions without discrimination, just and fair administration, transparent and credible college Admin system, Various MoUs for many purposes exhibit our commitment to sensitising, practicing and internalising cross cutting issues among all our stakeholders.

We are reaping its fruits which can be seen in form of overwhelming participation of students, enthusiastic staff and healthy work culture in the campus.

Table provided below summarises the coverage of these cross cutting issues in the syllabi.

No	Cross Cutting Issue	Number of Cross Cutting issues covered
1	Gender (G)	25
2	Environment and Sustainability (ES)	61
3	Professional Ethics (PE)	51
4	Human Values (HV)	55

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 55.29

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 789

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 64.44

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
530	545	440	400	477

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
858	844	678	660	672

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 100

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
161	152	157	131	139

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
161	152	157	131	139

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 33.19

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Teaching learning is a two-way process which demands a mutual coordination between the teacher and the learner. In order to make Teaching-Learning more student-centric, we blended our T-L process in conventional as well as contemporary pedagogical tools.

Experiential learning has been our forte all these years in case of all PG as well as some UG programmes. All PG and some UG students are given Research Projects every year; where they do either lab experiments or learn the research process in the fields and society. Our excellent track record in form of internship in reputed companies and industrial visits give our students hands-on training and made them industry ready. Projects undertaken by our UG student in the subject like Foundation Course, exposure and opportunities given to student through departmental, science DLLE and tech fests, various exhibitions, encouraging students for open discussions and debate in classrooms as well as in events; and various in house as well as Inter-collegiate competitions have made an emphatic impact in students' learnings.

Subject specific tutorials, class tests, mock tests for competitive examination; debate and group discussion have enriched students in their problem solving methods and also trained them in effective decision making. Additional Certificate Courses have added value to their soft skills as well as problem solving techniques.

Over a period of time all above conventional tools were well supported with contemporary ICT tools. Our teachers are making the T-L process more reachable and attractive by using various Information Technology tools and platforms. Collection of subject specific YouTube videos, animated videos; dissemination of study material and tests on Google classroom, use of JAM board and Microsoft white boards, PPTs, quick sharing of information through WhatsApp groups and Google classroom make teaching learning process easily accessible. Platforms such as WhatsApp, Google Classrooms are cloud based and has added extra feature of access of knowledge to students anywhere and anytime.

In a way the conventional and contemporary mode of teaching learning process is convenient to students.

All this is well received by our students and gave its returns back to institution in form of Research Paper Publications, Review Research Publications, and Prizes in Students' Research Conferences. An excellent track record of Placement is also a reflection of our student centric T-L process. The same is also evident from a good feedback on the overall Teaching-Learning process.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality**2.4.1**

Percentage of full-time teachers against sanctioned posts during the last five years**Response:** 100**2.4.1.1 Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
43	40	37	31	29

File Description**Document**

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)**2.4.2***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***Response:** 61.67**2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	23	25	20	19

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

A credible evaluation system creates confidence and overcomes anxiety and fear among all stakeholders. To make students comfortable, the college has taken every possible step to make it transparent yet accountable without compromising the expected secrecy. The college has followed certain steps to make internal and external assessment process transparent.

Educate: College prospectus has given a clear information about evaluation process. In the inaugural address at the beginning of the Year, Principal informs students all certain rules and regulations regarding academic requirements and evaluation system. During the induction program of 1st year students, Exam Cell discusses every aspect and procedure regarding Examination System. This includes the information regarding filing the examination form up to applying for grievances redressal. Rules and punishments regarding the use of unfair means and practices during or after the examination are also inform to students.

Planning: The college exam cell prepares a micro level detail annual examination schedule for both internal and external examination by aligning it with University Calendar. The schedule is made available on the College website.

Communication: Based on above planning, Examination Cell gives various notices regarding time table, paper setting, supervision charts, deadlines, etc. to the respective stakeholders from time to time through notice board, website and social media, without compromising the secrecy. Notices regarding paper setting are shared only to the concern teachers directly.

Actual conduct: Exam cell functions within the ambit of pre-decided SOPs. Internal examinations are conducted as per the time table. Internal projects are assigned to the students through notice board with

deadline of submission. Assessment and marks of students at internal level are monitor by the concern department HOD/ Coordinator, and the same is submitted to exam cell within stipulated time. External examinations are also conducted as per the pre decided schedule. Assessment of both internal and external examination answer papers is strictly done centralised within college campus under the supervision of CAP in-charge.

Reform: Several steps to reform evaluation process are also undertaken. We are now aligned with the choice based Credit System (CBCS). Necessary infrastructural up-gradation was done to ensure flawless functioning of Digital Exam Paper Delivery (DEPD) of University, which guarantees the secrecy. The College has also provided separate examination room, dedicated standalone computer with printer and copier, and also dedicated under-studies staff. The college examination system is also now integrated with ERP for its fast data processing and result work. The process of moderation of assessed answered papers is carried out as per the university norms. Semester-end results are declared within the stipulated time frame suggested by the University.

Transparency and grievance redressal: Students not satisfied with results can approach the examination cell for grievances redressal through various methods. They can apply for verification of marks, revaluation of their answer papers, and can even demand photo copies of their assessed answer papers through applications and by payment of fees if applicable. Such grievances are addressed promptly.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Our college is affiliated to University of Mumbai and structured syllabus is made available to us from the University. Various subject related Board of Studies (BoS) not only design the syllabi of various courses under each programme, they also give the Course Objectives (COs) and Programme Objectives (POs). In some cases, our Departments and faculty have taken liberty to add few more COs, POs and even Programme Specific Objectives (PSOs). All these are shared with all the stakeholders, particularly the teachers and the students through various modes of communication.

COs, POs and PSOs are displayed on the college website. They are shared in their Department wise *Diksharambh*-the students' induction program- at the beginning of the year. Additionally, all COs, POs and PSOs are displayed on social media like WhatsApp groups, Instagram, Facebook and LinkedIn.

Department wise strategies are made to ensure the attainment of these COs, POs and PSOs in various methods. These strategies include diverse Teaching-Learning Pedagogy, Class tests, Semester-end Exams, Seminars, various co-curricular activities like debate, elocution, one-minute talk etc., Industrial Visits, Internships, Projects, Assignments etc.

Measurement of attainment, however, is done on the basis of various Examination Results.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Measurement of attainment of COs, POs, and PSOs is done in two ways.

1. Direct method of evaluation of attainment of COs, POs, PSOs:

We have assigned a proportionate score for evaluation techniques for measuring COs is as follows.

1. Internal examination: We conduct Internal Exam of 25% weightage in each Self-Financed Professional Courses. In traditional programmes, internal exam is conducted in the recommended courses.
2. We conduct Internal Exam in various forms like Class Test, Vica-Vose, Projects Work and Assignments.
3. External examination: We conduct external Exam of 75% weightage in each Self-Financed Professional Courses. In traditional programmes, external exam is conducted for 100% weightage in all courses except where internal exams are conducted.
4. We encourage students to undertake research projects and present Research Papers in Conferences and Seminars.
5. We also use Feedback from students to gauge their views on T-L process and Evaluation Mechanism of the college.

Calculation of CO's attainment: It is primarily done on the basis of Grade scored by the student in each course. Evaluation criteria decided to calculate the attainment of COs by assigning a weighted score for evaluation techniques is as follows:

1. 60% of the students scoring equal or above 'A+' Grade= 3
2. 60% of students scoring equal or above 'B+' Grade = 2

3.60% of students scoring equal or above 'C' Grade = 1

4. In order to maintain high standards of Attainment, we decided to omit students scoring D Grade

Accordingly, marks are assigned to calculate the attainment of each CO.

Calculation of PO's attainment: The collective COs attainment index of all the courses together is considered as programme attainment index.

Calculation of PSO's attainment: In order to calculate Programme Specific Objectives, CO Attainment Index from each semester for only those Courses are considered separately, which are connected specifically to that Programme.

2. Indirect method of evaluation of attainment of Cos, POs, PSOs:

A good number of students opting to go for PG after their UG is an indication of good progression report. Similarly, a good track record of the College in getting internships and placements is also an indication of CO, PO attainment. Students are also appearing and cracking CA Foundation exam, Competitive Exams as well as GATE and other competitive examinations.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 87.34

2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
203	377	361	270	100

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
371	381	364	271	114

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.83

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The College has over a period of time evolved its research and innovation oriented ecosystem. To facilitate the creation of an ecosystem and to ensure effective transfer of knowledge, various initiatives are adopted by different departments and committees. A brief Research Policy and extensive guidance and support is also provided through various events like workshops, guest lectures and hands-on training on research methodology and data analysis.

The College is a multidisciplinary, multi-faculty institute and caters the diverse needs of both learners and teachers in Arts, Commerce and pure science. The multidisciplinary curriculum set-up gives ample scope for interdisciplinary research and innovation. In order to facilitate the same, the College has encouraged inter-department research programmes. The College has provided a separate PC to each department. A separate computer is also provided to IQAC, Library and Science Laboratories.

The College Library has set up a separate digital library where 10 PCS are made available for both students and teachers. The Library has subscribed e-journals and N-list membership and the usage of N-list platform is gradually increasing. The College encourages teachers as well as students to organise and participate in conferences, seminars and workshops. The College supports it by paying the registration fees towards conference, seminars and workshops and also pay the travel expenses to attend the same. In the last 5 years 35 teachers have attended a total of 283 which includes conferences, seminars and workshops. Additionally, our students have also participated in research conferences and are encouraged to participate actively in presentation contests. Students and teachers are encouraged to participate in 'AVISHKAR' research convention organized by the University of Mumbai.

The College has also organised 66 workshops and seminars including intellectual property rights, research methodology and Entrepreneurship cell. These workshops have addressed various research and innovation related issues like Research Methodology, Data Analysis and Statistical Techniques, hands-on training on SPSS Software and Microsoft Excel. A workshop on Data Collection Techniques was also organized for the benefit of students, which provided a practical insight through hands-on experience with data collection tools. BMS Programme students in their Project work and Postgraduate students of Chemistry in their research work are immensely benefited by such initiatives.

The College offers 42 certificate courses including add-on courses. Some of these courses are interdisciplinary in nature and a learner from any faculty can join any course of his choice. This mechanism has provided an excellent scope for transfer of knowledge. Thus, the college is in the right direction to provide the required ecosystem for innovation and research. Institutional initiative to conduct intel-disciplinary certificate courses ensured the transfer of knowledge across the faculties.

All this has been reflected in the form of tangible results. A total of 4 Patents have been filed so far and publication of 37 research papers is a reflection of the sound, robust ecosystem the college has developed over a period of time for innovation and transfer of knowledge.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 64

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
35	14	07	02	06

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.22

3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	1	0	13

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Link to re-directing to journal source-cite website in case of digital journals	View Document
Links to the papers published in journals listed in UGC CARE list or	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 2.91**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
182	24	7	26	08

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.4 Extension Activities**3.4.1****Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.****Response:**

All our in-house and extension activities in our neighbourhood and beyond are well aligned to our vision and mission statement. We have taken utmost care in planning all our activities as well as in implementing them in sync with our academic calendar. We have ensured that through these activities, students are sensitized on social issues and attempts are made to make them responsible citizens with adaptability of reality at various levels.

Through our activities in the neighbourhood, we have addressed issues of gender sensitization, hand holding of poor students, medical services, environmental protection, health and hygiene and taking some government initiatives right up to the doors of beneficiaries. We organised some impactful activities and hence can be labelled as our flagship programmes. These activities are organised with some clear objectives.

In order to ensure a healthy society, we organised a Healthy Baby competition in our neighbourhood slum area. We also organised Swachh Bharat Abhiyan, medical camps where medical check-up, eye check-up, blood donation camp were conducted. Pulse Polio drive for children and COVID Vaccination drive were also conducted regularly.

Under the environmental conservation drive, we organised Swachh Bharat Abhiyan in the neighbourhood slum area, plastic waste management programme in Belapur, flood relief camp in Mahad and Panvel and tree plantation in Khairwadi.

Under the civic responsibility initiatives, we organised Aadhar updation camp and voters' registration camp with the help of local government bodies.

Under the community services drive, we organised a Study Centre for school going children in slums, and library-on-wheels for adults in the slum regions. We also opened our college gates for the neighbouring people so that they could use the college infrastructure like the playground and classrooms on holidays and during summer vacation. Neighbouring community has often used our playground for playing various games on Sundays, holidays and during vacation. Some of the students from neighbouring slum areas are using our library for their preparation of competitive examinations.

Under the gender sensitization drive, the college has organised Self-defence courses and pre-marriage counselling for girls students.

Our NSS unit is very proactive in organising the socially relevant events. We have extended our helping hands to sell the products made by Divyang students. Additionally, NSS volunteers regularly visit the old age home in our neighbourhood and take care of the daily needs of old people there. We also organised some entertaining events for these people in old age homes to bring smiles on their faces.

Awareness camps on menace of drug abuse, drug addiction and dowry are organised with the help of local police personnel.

In the nutshell, the college has an abundance of extension activities catering and addressing the diverse social issues in our neighbourhood. It has reflected a good social bonding with the society in our neighbourhood and gained a good image, name and fame to the College within the society in Kalamboli, Kamothe, Panvel and beyond.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Our college has been applauded by CIDCO - Belapur for successfully conducting a Fire Safety Workshop in our premises in association with CIDCO - Belapur. This activity has been very effective, the neighbourhood have been able to watch the entire Fire Safety Practical demonstration from their balconies which created awareness in neighbourhood premises. The student and neighbouring audience were very impressed.

Our college has also received Certification of Appreciation from NIPAM, Ministry of Commerce, and Industry, Department for Promotion of Industry and Internal Trade, Office of the Comptroller General of Patents, Designs and Trade Marks. This certificate is in recognition of active participation launched by the Govt. of India on the occasion of 75th anniversary of independence under the banner of “Azaadi ka Amrit Mahotsav” to create widespread awareness on Intellectual Property Rights.

The institute has three units; **National Service Scheme (NSS), Department of Lifelong learning and Extension (DLLE), Women Development Cell (WDC)**. Through the activities of different units, the college has addressed the various issues such as **gender sensitization, environmental protection, health and hygiene, women safety, career aspects, and some government initiatives**. Along with some impactful activities such **Covid Vaccination, Aadhar Card camp, blood donation camp, Pulse Polio drive** were conducted. This was highly appreciated by the beneficiaries in the neighbourhood. These activities were highly appreciated distinctly by the Officers in Kamothe Police station.

NSS has organized a **Free Covid -19 Vaccination Drive** in association with **Panvel**, Mahanagarpalikaa. A rally was organized on **Swacha Bharat** in association with **Panvel Mahanagarpalika Corporation (PMC) creating awareness in society**. The PMC had praised and distinctly acknowledged for the same.

To bring awareness in the community “Waste Plastic Collection Drive” was organized on Plastic free Day on 03rd August 2022 as well in association with PMC. To develop the quality of serving society, NSS students have been deployed to Kolhapur flood **relief camp** with food supplies too. This was applauded by the beneficiaries.

Here is the brief about the remarkable work of the NSS unit of the college, the **NSS unit has adopted a village near to Panvel** where the unit had organized a one-week camp in December 2022. This was applauded by the Sarpanch of the village and felicitation for the activity in charges was done by the villagers.

Under the DLLE, the college has organized **39 extension programs** with the involvement of the community, during the last five years. Rally on “Jal hi Jeevan” (30/9/2022) was really recognised and applauded in the neighbourhood and nearby localities.

WDC in collaboration with Inner wheel Club (IWC) New Bombay Seaside organized a session on **Automatic Sanitary Pad Incinerator** and they gifted the machine to the college as a token of appreciation. A seminar on **Cyber Safety**, and Child protection rights was conducted in association with Kamothe Police Station on the occasion of **International Women’s day**. The officers really appreciated the participation of students in the interactive session especially during question and answer session.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 98

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
59	20	11	6	2

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 21

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

In order to enhance the teaching learning experience of our students as well as for their all-round development, the college Management has taken care of providing all physical and digital infrastructure required for day-to-day operating of the college. In addition, the Management is kind enough to modernize the college infrastructure from time to time with regular evaluation.

The College has an adequate number of spacious, naturally lit and well ventilated classrooms, which can accommodate students comfortably. Classrooms are well equipped with various forms of seating arrangements like conventional benches to modern chair-n-desk format and with sufficient number of lights and fans. Several classrooms are also equipped with smart boards and LCD projectors.

College has six Laboratories for Pure science subjects, viz. Physics, Electronics, Chemistry, Botany and Zoology. There are 2 IT Labs with 93 PCs exclusively available for students and additional 33 computers are provided to office and staff. IT labs are well equipped with a Wi-Fi system and 2 dedicated internet lines with bandwidth of 20 and 50 GB. Besides these facilities, 17 fixed projectors, 2 mobile projectors and 2 smart boards are also available. The Media Lab with all required modern apparatus like Cameras, record room, editing facility is yet another special feature of the College.

To cater to staff and students, the library has 3231 titles and a total collection of 15000 books and reference books. In addition to it, the library also has 78 CDs, and a collection of 164000 e-books, YouTube clips, videos and links useful for educational purposes. Library is also equipped with an e-library with 10 PCs and with a very special feature of Kindle Library. N-list facility which subscribes to more than 6,000 journals, books and other reference material is easily available at fingertips. Library also provides the reprographic facility and has a seating capacity of about 100 students. Entire library is fully automated and functions on ILMS and ERP. The Library is also equipped with OPAC.

College also has a spacious multipurpose Auditorium with 200 seating capacity, a cultural room, NSS room, boys and girls common rooms, disabled friendly toilet, wheel chair and a Conference room. Girls' washrooms are provided with sanitary pads vending machine as well as Sanitary Pad Incinerator. Entire College campus is monitored by CCTV Surveillance system. Additionally, first-aid boxes are also provided at multiple locations. Some features like Fire Fighting system, Intercom facility, Biometric attendance, Canteen, Elevators, ERP system and parking for staff are exclusive features of college infrastructure.

For sports and outdoor activities, the college has a well maintained playground and has also provided indoor Gymkhana and Gymnasium, where modern equipment required for exercises are provided. Facilities for cricket, football, volley-ball, badminton, Chess boards, Carrom boards and Table Tennis games are provided in Gymkhana.

A magnanimous 90 KV capacity functional Solar system facility on the terrace of the college building is an icing on the cake, which is one of the unique features of our infrastructure.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 23.21

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
25.34	0.43	67.75	183.82	12.93

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Our knowledge Resource centre, the library houses a mixed combination of both physical and digital learning resources. The library is fully computerized with SOUL software and recently we have shifted to the Mastersoft ERP system, which is an Integrated Library Management System (ILMS) for the college. The latest version and updates are constantly provided by the ERP System. In addition to these systems, the recently added OPAC catalogue module helps users to know the availability of the books in the library. ERP staff provide regular training to the library staff, teachers and students for the efficient usage of the software.

The college has purchased 5614 Books and reference books in the last 5 years. Our average annual spending on libraries in the last 5 years is 11,51,044 Rs. The library has, as of now 3231 title with 15000 total collection of physical books, reference books and other learning resources. In addition to it, the library also has a collection of 78 rare CDs, and about 60 YouTube links / videos collected by various teachers over a period, which are useful for educational purposes. The college also has a collection of selected project books done by PG students.

The college library has subscribed to N-List from INFLIBNET and is also associated with National Digital Library of India. The college Library has also subscribed to the OER (Open Educational Resources in India) Repository. Our Digital Library has, as of now 1,64,300 E-books and 6000 E-journals.

The Time table Committee has initiated a novel idea by introducing 1 Library Lecture / Library Visit Lecture each class per week. This has aided both teachers and students in making efficient use of the library. The daily footfall in the College Library is now 80 students in the current academic year. The College Library provides Book Bank Facility for needy students by providing a set of books for each semester. On an average, every year 40 Students are benefited from the Book-Bank facility. Furthermore, the library is made open to even nearby citizens, who frequently utilize our library to prepare for competitive examinations. Library has also taken special efforts to maintain a collection of all revised syllabus and previous examination question papers.

The Library committee is constituted as per the guidelines of our parent University, and through this the overall functioning of the Library is monitored. Besides this, various activities like library orientation, Event Specific book display, various competitions for teachers and students, Books Exhibition, etc. are also conducted. Library committee also encourages users to maximise the use of the library by announcing the best reader awards for both teachers and students.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The Information Technology sector is very vibrant and so do we. The college constantly monitors the changes that are taking place in the IT sector- both in terms of Software and Hardware and are accommodated rapidly in college systems as well. Based on the needs, the college has always purchased new IT related infrastructure regularly.

Now IT labs, administrative office, examination rooms, staffroom, library, conference room, auditorium, Classrooms and Principal's office are provided with necessary IT infrastructure. All our PCs are running on licensed OS. Whenever possible, we also used Open source software for curriculum delivery. We are now near to completing our target of providing a PC to each teacher in the staffroom. Sufficient number of advanced and fast printers and scanners are also provided to Exam Cell so as to execute University's Online Delivery of Exam Papers (ODEP). We have now altogether 143 Computers and are regularly upgraded with new components, including RAM. All the computers are Wi-Fi enabled. Some Computers are provided with back up in the form of UPS. Also, wherever possible and required, Computers are also ideally put on LAN.

All Machines are protected with antivirus and the server is protected with necessary firewall systems. Year wise upgradation of antiviruses, upgrading of Operating system (OS) are under regular Annual Maintenance Contracts (AMCs) and a sufficient amount is allocated for the same annually. A dedicated IT team of specially recruited Industry expert persons, IT Lab Attendants and even a service provider on call in urgency is available in the college premises regularly. This team undertakes various tasks like configuring, monitoring and upgrading computer systems. They also maintain the hardware and software, and regularly upgrade it, as and when required. Entire campus is brought under CCTV surveillance

Institution has two dedicated Internet connections of 20 Mbps and 50 Mbps capacity. Routers so used are regularly upgraded. The institution has one smart classroom to enhance the teaching Learning process. All classrooms are Wi-Fi enabled and several classrooms are equipped with mounted projectors. Two mobile projectors are also made available for its flexible use.

Our IT upgradation has gone to a new level with the introduction of a new ERP system where

documentation of students' records to facilitate admission, attendance, collection of fees, issue of LC, bonafide certificates, and Library functioning is now IT based. All staff members are given a professional mail ID and all our official communication is now routed through dedicated college domain name. A Biometric attendance/ facial recognition machine is also available for the teaching and administrative staff. Moreover, our Head Office located in Belgavi, can track the attendance of staff through the 'Logsafe' app in real time.

We use our Website as a platform for real time connection with the user and hence we constantly update it on a day to day basis. All communications, including important notices are now flashed on an active website.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 15.34

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 93

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities

excluding salary component, during the last five years (INR in Lakhs)

Response: 3.87

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
21.03	4.33	6.14	10.28	6.60

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 3.13

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
46	80	22	26	12

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 19.47

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
226	625	64	0	243

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 19.44

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
45	83	75	42	12

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
228	377	347	270	100

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.28

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
3	0	0	0	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 36

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
28	3	2	2	1

File Description	Document
Upload supporting document	View Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 6.6

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	6	2	7	3

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

The process of Registration of KLE Alumni Association is ongoing. In its last General Assembly which was attended by about 150 ex-students of KLE College, an Ad-hoc committee of 11 members was formed. These 11 members have themselves elected 5 office bearers and 6 working committee members. The committee consisted of Ms. Muskan Yadav serves as the Committee's President, Ms. Atithi Sharma as Vice President, Mr. Sumit Randhwan as Secretary, Mr. Hrutik Pawar as Joint Secretary, Ms. Nazmin Khan as Treasurer and Mr. Suraj Kr. Pandey, Mr. Prathamesh Salunkhe, Mr. Ritesh Singh, Ms. Prachiti Sakhare, Mr. Swapnil Patil, and Mr. Ankur Singh as Working Committee members.

In their maiden meeting, the ad-hoc committee of 11 members had also passed a resolution that the Principal of KLE Society's Science and Commerce College would be an Ex-Officio Permanent Chief Patron of the Alumni Association. The Principal of the College will appoint a senior faculty member as Coordinator of Alumni Association, who will be a contact person between the College and the Alumni.

Although KLE students' alumni is not yet registered, the alumni members have historically provided the college with numerous informal contributions.

Support services provided by Alumni:

One of our alumni members Mr. Saddam is a self-entrepreneur and runs his own company 'Ask Tours'. He has helped us in organising industrial visits for our students in the past. Many alumni members donated their text books to the departments/college thereby helping present students. The Alumni has also helped the College during NSS Camps, during Annual fests in capacity as choreographer and training students for Annual Day Performances. Alumni Members are now invited to every event organised by the College.

Financial support:

Some of our Alumni members have shown their willingness to support some present students financially whenever necessary.

In addition, we take pride in the fact that many of our graduates are well absorbed by several corporate houses. They are well placed in companies like Hexaware Technologies, Accenture pvt. Ltd, CAMS, Cipla, Dr. Lal Path Lab, CGM Shipping Company, Lupin limited (research park), Milan laboratories pvt

limited, HDFC Bank ltd, ICICI lombard, jsr steel, KOTAK Mahindra Bank, Deloitte Haskins and sells, Nanosniff technology, Colorbrand Dyestuff pvt ltd. Mumbai, Indian Institute of Packaging, Chandivali, OWENS Corning India Private ltd, Hinduja Global Solutions limited, HDB financial services, Cheryl laboratories private limited, Annalect, Teleperformance Global Services private limited, Malad, Mumbai. Eventually, this potential will be tapped in the near future.

Our Alumni Association is at a very budding stage, and the College is taking earnest efforts to widen the network and increase the participation and contribution of Alumni in various forms.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Our Vision Statement primarily focuses on inclusive, equitable and accessible education blended with moral values and scientific temper.

Our Mission Statements are an action driven agenda with a thrust on implementing curriculum with technology, creating new learning opportunities and providing support in whatever form required.

Keeping the above aspects in mind, the leadership of the institution has intentionally channelized the administrative path with the basic principle of 'decentralization with trust', 'freedom to function' and 'liberty to deliver duties'. Thus, there is a gradual downward flow of authority from the Principal to the peon, and everyone is free to work independently within their sphere of work authority, the ambit of Vision and Mission of the institution.

The admission committee is formed and given the free hand to enrol students without any fear and favour purely on the basis of merit as per the Government and the University norms. This process makes the entry of students in the college equitable and inclusive. In order to make the education and learning to students equitable and affordable, the college, as its regular practice, allows students and parents to pay the fees in instalments. Besides, various scholarship schemes are also provided and introduced to all eligible students. We use both formal and informal means of communication to take various schemes to all its stakeholders. The Exam Committee undertakes evaluation through a continuous evaluation system, combined with diverse internal assessment options and a semester end examination.

Besides admission and exam process, the College has formed many Association and Committees and every staff member is assigned one or the other Association or Committee to lead. Thus, faculty members are at liberty to organise various events which are made open to all students irrespective of their caste, colour, religion or even faculty and programme which they belong to. The College administration provides necessary resources, financial support, as well as necessary infrastructure to every Association as per the proposal, the objectives of the event and the need of the time. The College also sponsors students' entry fees to various inter-collegiate and other events including their travel expenses for participation in sports, cultural, and academic conferences or workshops.

The overall administrative setup of the college is accommodative to both teaching-non teaching staff as well as to students. All the stakeholders are given due representation in all Associations and Committees. Teachers and non-teaching staff members represent the College Development Committee (CDC) as well as IQAC. Students are made Secretaries and Jt. Secretary and thus the institution follows a policy of decentralisation.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The functioning of Institution is carried out by many statutory and non-statutory bodies, associations and committees. Statutory bodies like Governing Body, College Development Council (CDC), Admission Committee, Attendance Committee, Exam Committee, Unfair Means Enquiry Committee, etc. function exactly as per the norms and guidelines of University and the Government. Our parent body, the Karnataka Lingayat Education Society, which runs the college has a very well defined HR policy which encompasses duties and responsibilities including work profile of every employee. The delivery of the work profile is also monitored through various authorities.

All these bodies have been functioning with well-structured Standard Operating Procedures (SOPs). Besides, the College has design various policies like Internal Complaint Committee (ICC), Anti-ragging, Women Empowerment Cell, Policy for Divyangajan, Policy for green campus and clean environment, Policy for waste management, Policy for grievance redressal mechanism, Policy for feedback collection and action, policy for e-governance and policy for Welfare of staff etc.

The IQAC frames the academic calendar at the beginning of the year and provides a channelized path to follow for all the statutory, non-statutory bodies, Association and committees. The institution normally achieves the attainment of an academic calendar to almost 90%. Entire administrative setup is well structured as per the organogram given. The appointments of teaching and non-teaching staff are made as per the sanction posts either decided by University and UGC norms, or by the management. Appointments are strictly made as per University and UGC norms and service rules are applicable and enforced as per the University act 2016. IQAC has prepared a 5-year futuristic perspective plan in tune with the present norms of higher educational institutions, expectations from the management, guidelines of the University and also on the line of NEP 2020.

The institution is getting ready to implement NEP 2020 by introducing many certificate courses and skill enhancement courses. We are bridging the industry-academia divide by engaging into several MoUs that are exposing our students to new age job skills through internships, hands-on training, and even summer jobs.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

KLE management and college administration in particular are always determined to provide the best possible welfare measures to its teaching and non-teaching staff.

Concession in Duty Hours:

In day-to-day functioning, concession in duty hours is given to teacher and non-teaching staff as per the request. Such concessions are granted on the basis of urgency and the issue/ cause under consideration.

Leave and Compensatory off:

Both teachers and non-teaching staff are given the facility of leave as per management norms as well as University of Mumbai norms. Female staff members are given the paid maternity leave, irrespective of their duration of service in the college.

Teaching and non-teaching staff working on holidays and Sundays are given compensatory off as per the norms.

Extended Facilities:

The college administration also celebrates staff employees' birthdays jointly at the beginning or end of the month. Tea club was established in the staff room and administration provided the necessary infrastructure to manage the tea club. There is also an on-call medical facility. In addition, the institutions established a sick room for students and employees. EPF facility is extended to the non-teaching staff as per the government rules.

Sponsorship:

The College administration also covers registration expenses for conferences, seminars, and workshops. Another welfare resource that many staff members utilize is the reimbursement of travel expenses for teachers who attend such conferences, workshops and seminars for research paper presentations.

Encouragement for Higher Studies:

The College administration also encourages both teaching and non-teaching staff to pursue higher education and accordingly concession in working hours, relaxation from leave norms, permission to use Laboratories and classrooms for their lesson plans etc. are well supported and provided to such needs of members. Computers with free internet facility- through Wi-Fi enabled campus- is also provided to all with similar objectives.

Other benefits:

The College administration has also organised various programs to make both teaching and non-teaching staff aware about various government schemes like Pradhan Mantri Antyodaya Yojana, Pradhanmantri Aawas Yojana etc so that they can take the maximum benefit.

Performance Appraisal System:

In addition to these welfare measures, college administration also undertakes a well-structured performance appraisal system and based on its results, annual increments are given to deserving staff members. Performance Appraisal System include certain norms which are evaluated strictly on a binary

mode so as to avoid any subjectivity in the assessment.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.11

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
13	11	0	7	7

File Description	Document
Policy document on providing financial support to teachers	View Document
Institutional data in the prescribed format	View Document
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	View Document
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes

(FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 53.01

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
56	35	14	31	05

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
15	18	14	19	20

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

College administration has set-up certain policy norms in order to ensure the optimum utilisation of college resources as well as mobilising the funds for its effective functioning and Management.

As far as the utilisation of college infrastructure is concerned, the institution has ensured a staggered time table for undergraduate (UG) and post graduate (PG) classes. UG classes are conducted in the morning time while PG classes are conducted in afternoon and evening sessions.

All the lights in the college are now replaced with LED lights, which ensures the optimum consumption of electricity. In addition to it, the College has also set up a magnanimous 90 kilowatt capacity solar panel system on the rooftop of the College building, which is fully functional. This has served both the purposes- one is utilisation of resources and the second is mobilising the funds and resources. The 90 KV Solar Panel on the roof of our college gives us a dividend in form of a significant decrease in our power cost.

The College library is open from 7 a.m. to 6 p.m. which enables us to make the most use of its resources. Furthermore, the library is made available to outsiders at a very nominal fee for their studies, research work and preparation for competitive tests.

Similarly, the College ground is also provided to outsiders on Sundays and during vacation.

This has aided us in creating a positive relationship with the nearby society, giving us an optimistic perspective as well as strong social and intellectual networking.

The fees received from students are, of course, the primary source of funding for the institution's operation. Management, however, is always ready to bear the deficit, if any. The College administration has also encouraged each department to organise departmental fests by soliciting sponsorships from society. College also provides its infrastructure to various Government and semi government bodies to conduct their examinations and competitive examinations in our college campus on Sundays and during vacation. This is also one way of raising the funds. Certificate courses through various administrative and academic bodies with proper functional MoUs and understanding of sharing the fees and profit is also in practice to build the corpus of the institution. Besides, teachers are also encouraged to approach various corporate houses and the University to submit their research proposal in order to raise funds.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC of the College was formed on 02-07-2020 and it has been instrumental in setting certain quality parameters and channelizing processes.

IQAC initiated the concept of mentor book, where a mentor tracks the record of each student for his entire life cycle of 3 years during his tenure in college as a student.

Weekly test concept was another initiation of IQAC. This test has helped students to overcome the learning deficiency inherited by them due to pandemic outfall.

IQAC along with the Exam Committee does the result analysis which has been instrumental in measuring the attainment of PO, PSO and CO.

The Feedback committee collects the feedback of all stakeholders. IQAC analyses it and undertakes the process of communicating the result of such feedback back to the concerned stakeholders including teachers.

IQAC also prepares many Action taken Reports (ATRs) and works on acting or action to be taken. All such ATRs are put forth in subsequent IQAC meetings.

IQAC has been instrumental also in making some MoUs for internship, placements and even certificate courses run by third parties on Profit sharing basis.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Abundance of measures have been initiated by the institution in order to promote, maintain and encourage gender equity from within and without. Admissions are made as per the rules. The entire process is open and transparent and ensures the inclusivity of potential learners admitted in the college without any gender bias or discrimination.

IQAC of the college has also undertaken the gender audit, which tracks the participation of students particularly girls in all the activities organised by the college. Similarly, certain sensitizing programs on gender issues are organised for both girls, boys students as well as for staff members. Certain facilities are extended specifically for women and girls. Sanitary pad vending machine and incinerator for sanitary pads are provided in girls' toilets. Maternity leave is given to female staff members irrespective of the number of years the person has served in the college. Similarly, other leaves and concessions in time in duty hours and permission to leave early is also extended to girls and women on a case to case basis. Women development Cell (WDC) of the college has organised a Self-defence course for college girls students and also a seminar on health and hygiene. Girls common room is provided separately for the girl students and similarly separate toilets are also made available for girls instead of unisex toilets

Institution has also initiated certain processes of celebrating National and international days depending on the nature of the day to be celebrated. Associations and Committees have volunteered to observe certain days in various forms.

Days related to great personalities, particularly birth anniversaries are celebrated by youth forum or DLLE. Nature Club celebrates the day's concern to the environment and sustainability. Women Development Cell (WDC) celebrates the days related to gender equity, Women's Day and other events related to girls and women. NSS undertakes the responsibility of celebrating Important National days like Independence Day, Gandhi Jayanti, and Republic Day. Besides, various departments organised events related to their field of interest and specialisation and thus the institution also celebrates the Consumer Day, Peace Day, Human Rights Day, Readers Day etc. In addition to these days, the College also organizes department wise fests, Sports Day and also a grand College Annual Day. Celebration of

such days not only sensitizes students on the relevance of celebrating occasion. It inculcates certain values and ethos of the institution in the young minds. This further enables the institution to contribute its share in the Nation Building Activity.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1. Green audit / Environment audit**
- 2. Energy audit**
- 3. Clean and green campus initiatives**
- 4. Beyond the campus environmental promotion activities**

Response: B. Any 3 of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

Affordable and inclusive education to all is not only the vision statement of our college, but also a basic ethos of our parent body, the 'Karnatak Lingayat Education Society'. The College administration primarily believes in 'Open and Transparent administration without fear and favor'. This foundation ensures an inclusive, tolerant and harmonious work environment to all under our roof.

Admission of the students and appointment of the staff members is done strictly as per the merit, which is the first step in order to achieve the principle of inclusive environment we intend to provide. The induction program of students as 'Diksha Aarambh' and induction event for staff by IQAC is the second step to make their entrance comfortable with the work environment. Institution provides curricular and extra-curricular opportunities to all staff and students uniformly without any discrimination. All students and staff are treated fairly and everybody is provided the basic amenities equally. Open and transparent office functioning ensures the basic harmony towards each other throughout the campus. Events like birthdays of the staff and facilities like tea clubs are made accessible to all. Holidays declared by various government agencies and local district collectors, or by the University to celebrate the days and festivals of all religions are extended to all.

Foundation Course-I and II at undergraduate level primarily thrust on ideals of unity in diversity and sensitizes students and staff on a number of issues like tolerance, communal harmony, togetherness, and

human rights. We also celebrate the birth anniversary of great personalities of the past to not only pay tribute to their great contribution to the nation, but also to sensitize students and staff to inculcate the learnings and teachings of those persons. We celebrate Constitution Day, Independent Day, Republic Day to inculcate the principles of Patriotism; and on such occasions, students and staff take the pledge towards fulfilling their duties and responsibilities.

As a part of students' induction program the fresher is also given a pledge that they will abide by the higher standards and learner will devote their full energy to learn and educate themselves to enhance their academic qualities and ultimately to develop their scientific temper.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Best Practice No.1: "Aadishakti"-Women Empowerment

Objectives: The college believes to champion the cause of women's emancipation for the benefit of society with the following goals:

1. To empower women through education and strengthen them with social values
2. To promote gender equity and gender sensitization
3. To create awareness regarding health and hygiene
4. To make students aware of human rights
5. To provide harmonious atmosphere to female employees and female students
6. To create a conducive atmosphere through co-education

Context and Concerns :

Due to lack of education, women in Indian patriarchal society have been exploited by their own relatives

thereby victimizing them in various aspects. Social acceptability of gender inequality against women is a direct effect of social conviction in the superiority of the male gender over the female. The objective of women empowerment initiatives is to inculcate among students gender sensitivity and moral responsibility for each citizen without any gender bias. In order to empower and strengthen women, they should be educated and counseled. The agenda of our institution is to impart education in all communities preferably girls students. To achieve these objectives the college has strengthened the Women development cell.

The practice:

It is often said- "Empowering a woman empowers the next generation". In this context, the college practices the following measures for empowering women:

1. Facilities for women:

- **Safety and security**
- **Uniform:**
- **Identity cards:**
- **CCTV (Close Circuit Television):**
- **Counseling:**
- **Common Room:**
- **Sanitary pad vending machine:**
- **Provision of Leave:**

1. **Women Development Cell:** KLE Society's Science and Commerce College has duly constituted Women Development Cell headed by a female faculty. Girl students would interact with WDC members in all respects. Skill development training programs have been conducted by WDC to provide skills to improve employability, boost confidence, improve financial stability thereby achieving economic and social independence

2. **Seminars:** For promotion of gender equity, the institution conducts various seminars as awareness programme on Personality development and Woman Hygiene, self defence activity, Swastha Balak-Balika Spardha & Webinar on Self Development and Emotional balance, Music Therapy to Boost Mental Health, Webinar on Cyber Crime and Safety on National Girl Child Day.

3. **Workshops:** The college has conducted several workshops for Warli Painting , Cyber Safety & Self-Defense Workshop, Cake & Chocolate making workshop, Candle making Workshop.

Result of success:

- Enhanced participation of female students in class wise seminars and extra –curricular activities.
- Increase in number of girls' participation in Certificate Courses.
- Amongst the 18 toppers, 10 girl students were awarded scholarships of Rs. 50000/-.
- Large number of female teaching staff, non-teaching staff and girl students in the institution.

Problems encountered: No problem is encountered for this noble practice.

Best Practice No.2:

'Digitisation of the College Functioning'

Objectives :

The college authority primarily started with certain objectives in implementing Digitization.

Main Objectives :

1. To move to digitisation and to be in tune with current trends.
2. To increase the speed of delivery of services.
3. To make the stakeholders compatible with time and further their functioning convenient and comfortable.
4. To reduce paper work and contribute to environmental sustainability.
5. To make data processes fast, storage safe and transmission convenient.
6. To make the services accessible from anywhere and anytime.
7. To improve the pace of decision making and to lower the cost of operation.

The practice:

Introducing Digitization in the College was started way back in 2016-17 when the entire admission process was made online. Thereafter, even the Exam module was made functional. The Pandemic period of the 2020s in this case became a blessing in disguise. The Pandemic situation brought in rapid changes to go for digitisation. Admissions, Online payment process, Lectures on zoom, Google meet and other platforms, various user friendly Apps, Evaluation on testmoz or similar platforms helped everyone to overcome all barriers. Digitization has literally helped everyone to overcome distance as physical barrier, cost as a financial barrier, and social distancing as a medical need. We all at the College became so accustomed that subsequently we even conducted cultural events through digital platforms.

Result of success:

As mentioned above, in the Post-pandemic period, digitisation continued right from admission up to results including payment of fees filling up the examination forms, introduction of ERP for admission to exam results. In a way, now, the entire life cycle of the student is digitised. Students now can access the information they want from the college through **MasterSoft Cloud App**, which is integrated into the ERP system of the College. The administrative office, Exam Cell have been fully computerized and equipped with scanners, printers, internet facilities and necessary softwares. Many Classrooms, the Conference room and the Auditorium/Seminar rooms are ICT-enabled, with projectors and screens and sound system. Campus-wide surveillance has been ensured through the installation and maintenance of CCTV cameras at all strategic locations.

Digitization has also changed the flow of knowledge and information. Dissemination of information has now shifted from library to e-Library, electronics laboratories, from books to kindle, and from collection of newspaper clippings to collections of screenshots and YouTube video library.

Target group and Benchmarking:

Target group for this scheme was all stakeholders- Teachers, Students, Parents, Non-Teaching Staff, etc. We can see that almost every stakeholder has assimilated just near to perfect acceptance level of this digitization process. As a result we have achieved certain benchmarks in Digitization level. Some of our processes like admission, exam, ERP, attendance, Office accounts have reached 100% digitization. Teachers, particularly in Accounts and Mathematics, used digital methods to assign problems and sums for students to answer in class.

Problems encountered:

No change is smooth and flawless. But these hurdles and errors lay the path for future success. Digitization process in the college did face some challenges. Some major issues were related to resource gap, digital divide and digital literacy. Digital divide was resolved with the provision of free Wi-fi in the campus that made the connectivity free and thus digitization affordable to students. Perseverance of teachers helped to overcome the issue of digital literacy among students and parents. **Today, digitization has now become an integral part of College Administration.**

File Description	Document
Best practices as hosted on the Institutional website	View Document
Any other relevant information	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Changing lives; Enriching Future

An educational institution's distinctiveness can be defined as its particular traits and attributes that sets it apart from similar institutions in terms of its mission, vision, values, academic programs and support services. Institutional distinctiveness refers to the unique practices which are different from other institutions. The institute aims to envisage its vision and mission statement through well planned system which helps students to achieve academic, sports, cultural excellence in their career. We at KLE, consider our distinctiveness as "DOING SAME THINGS; DIFFERENTLY"

The Institute places a strong emphasis on students' overall development and offers them all the tools and resources necessary to support it. This is one of the Institute's most defining characteristics; a quick explanation is provided below.

The complete development of the pupils is ultimately achieved as a result of NAAC's emphasis on educational quality. Therefore, the student-centered activities at the institute are created for their overall growth. It consists of five aspects: Intellectual, Social, Physical, Emotional growth and Research Capacity Building.

Academic Sphere

The first and most important characteristic of the institute is its dedication to excellence in education. This includes the provision of high-quality educational programs in various fields.

The institute implements its curriculum through well-planned and effective teaching activities. It has highly-skilled faculty and advanced facilities that allow students to gain the knowledge and skills they need to excel in their field.

The institute stands for its emphasis on holistic development, which includes providing students access to a variety of extracurricular activities beyond conventional classroom setting. In addition to its academic programs, the institute also offers additional soft skill training courses. For example, the institute offers supplementary soft skills training courses that help students to develop the soft skills as well as business etiquette that are essential for success in today's global economy. Mentors, counselors, business leaders, experts in their fields and innovators expose pupils to new ideas and concepts throughout their educational programs thereby preparing them for workforce.

The institution creates provisions for offering supplemental courses to address the need by proactively identifying needs based on market trends. Through assignments like minor and major projects, the students are given the opportunity to work on pertinent issues relevant to society and business. Regular industry trips and an internship expose student to the workplace. The institute also conducts a number of programs to provide students practical experience using the most recent technologies. Students are encouraged to approach industries for a variety of projects. The departmental fests are elements of encouraging students to gain practical experience.

Non Academic Sphere

Inclusion of social, cultural, and physical skills in addition to their academic skills is another characteristic of the college. To meet the needs of the students, the college provides the space for sports and cultural activity. Institutes provide all the necessary facilities for students to participate in varied sports activities. Students also participate in cultural activities like dance and music, posters, model exhibitions, and debate competitions, etc.

The institutes conduct activities such as visit to orphanage, rallies and poster exhibition on social issues, volunteer work to develop social skills among students as well as creating awareness about social issues and challenges in society. These activities result in sensitization of students towards social issues and skills such as communication, teamwork, leadership and decision making abilities are developed in the students for their all-round personality development and thereby preparing them for their future career.

The institutes understand that the knowledge gained by students should not be restricted to classrooms only, but go beyond the boundaries of the classroom. The social issues such as female infanticide, communalism, caste discrimination, issues of woman need to be understood and awareness among the masses need to be created, for that purpose the students are encouraged to do extension activities. The Institutes in collaboration with local authority’s conduct activities such as street play on awareness on issues such as female infanticide, poster presentation, debate competition etc.

Physical Development: Regular physical activity helps to improve physical health, which can lead to academic success. The institute has taken efforts to promote the physical fitness among the students through sports events and provision of gym facility. The institutes conduct Annual sports day every year. Physical activity helps students work together as a team or group, which helps them develop positive, social, and problem-solving skills. Students learn how to work together and reach their goals.

Emotional Development

The Institute places an emphasis on the emotional intelligence of its students. A mentorship relationship is established between the Mentor and Mentee, which is held at least once a month. During these meetings, students can discuss their academic and personal progress.

Overall, the institute shows its dedication to creating all-around, capable, and ethical pupils who are ready to make a difference by providing top-notch education, lots of extra-curricular activities, and support for sports and culture. That's why KLE graduates are found to work hard while taking on their responsibilities after graduation, and are proven to be smart, moral, and socially committed. No matter where they go, they'll leave their mark.

Research Capacity Building- “The Need & Way Forward

Research capacity building activities educate students on various aspects of research through seminars and workshops and make ongoing research projects more approachable for the students. Students are encouraged to write papers in journals and participate in research conferences which leads to their overall development. The college is committed to developing citizens who will strengthen the country's economy.

File Description	Document
Appropriate web in the Institutional website	View Document
Any other relevant information	View Document

5. CONCLUSION

Additional Information :

The College is committed to usher in socio - economic transformation by providing an inclusive innovative quality education of high standards to fully meet the expectations of the stake holders as initiated by our founding fathers.

The college is able to maintain and fulfill the Vision and Mission in a dynamic manner, changing with the times and keeping pace with the developments in higher education. Despite challenges, the college strives to move forward in its pursuit of academic excellence. Our management provides all-round support to transform the college into an advanced teaching and learning centre. The college aims to provide an environment that is safe, productive; and ultimately transformative. The focus is to modernize the teaching-learning process and other modern tools to empower students and prepare them for the challenges of today's world. The emphasis is on equipping students with professional aptitude, acquainting them with the state-of-the art technology, and teaching them soft skills. Various curricular and extra-curricular activities are regularly undertaken to bring about a complete transformation of the learners and to convert them into responsible citizens. We believe in nurturing critical thinking, inculcating life skills and developing a sense of fraternity among students.

The College is committed to various extension activities including social and other community development works for the benefit of larger community through NSS and other units. The college also carries out a host of community development work not only in the neighborhood but also in the adopted village.

Concluding Remarks :

Ensuring that the seven criteria of NAAC are adhered to and that the primary purpose of IQAC is to provide quality education is the foundation of the college's success. IQAC's success is based on the work of its varied Committees, Cells and Clubs which work throughout the year to implement and add value and quality to the existing standards.

In a relatively short period of time, the College has achieved recognition for its role in educating and nurturing the students at the undergraduate and postgraduate levels into academically competent and professionally efficient scholars. The college provides an excellent academic ambience, good infrastructure, well qualified staff, innovative teaching-learning aids, training opportunities, nurturing entrepreneurship skills, empowerment through knowledge have yielded positive and encouraging results in enabling the students to excel in all round holistic development of students

College believes that quality education is not a destination but a journey and accordingly the college is upgrading itself and including new courses, specializations and additional divisions of the existing courses.